**Minutes of the MONTHLY Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**September 19, 2023**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Present: Clay Plemons, Charlotte Miller & Chuck Raley

Staff: Linda & Don Brandon

Guests: Michael & Ashton Blassingame, Johnny Tabor, Chris Hill, Joe Maley

Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 7/18/23 Meeting. 2nd. Passed.

There was no update on the PUC response to the CCN Map Amendment.

Linda sent Laura Westerfeld a certified letter informing her that she either had to provide ECWSC with a copy of BPAT Report on her sprinkler system or have her sprinkler system disconnected from ECWSC water or have her water service terminated. She called Linda & told her that she was not installing a RPZ (backflow prevention device) & she was not getting a BPAT performed & that ECWSC could come & disconnect her sprinkler system. The Board felt that it was not their responsibility to disconnect her sprinkler system. Tim to call her son & explain the implications of her not complying with this TCEQ regulation.

Don explained to the Board that Michael Blassingame with Mighty Men would be performing the LCRR inspections on each of the water meters which must be completed by 10/16/24.

Discussion of increasing the new meter fee was tabled.

Chuck said that he would get the price of a shipping container & would handle moving the pile of gravel in the office parking lot.

Tabor presented his Agreement for Professional Engineering Services RE: implementing water system projects in accordance with McLennan County-ARPA Beneficiary Agreement. His fee will be a lump sum of $74,150 + 15% of construction costs that exceeds the amount of ARPA funds. A motion was made to approve Tabor’s Engineering Contract. 2nd. Passed. Tabor then presented his Proposed Priority Project Plan for ECWSC. The plan offered 3 Options. A motion was made to approve Option 1 with 2 added projects to Item 3 (Blue Top House & Covered Wagon Trail). 2nd. Passed. Tabor to make the corrections & send a corrected plan for Board Approval before submitting it to the County.

Mighty Men Utility LLC (Michael Blassingame) presented the Board with his Proposal for leak repairs as well as other services. A motion was made to accept the Mighty Men Utility LLC proposal. 2nd. Passed. Plemons explained that he would like an itemized bill, stating the date, location, # of hours, line size & materials used.

A motion was made to approve leak adjustments for Sean Eichhorn & Jerry Mattiza’s Estate. 2nd. Passed.

Linda explained that she had called all the past dues & did not feel that there would be a collection problem with any of them. She informed the Board that she had recently found out about a Utility Help program (TexasUtilityHelp.com) that the State of Texas is offering for low income families. She has referred one ECWSC customer that is really struggling to this program.

Plemons explained to the Board that Annie Robert’s son had contacted him & they have already sold her place to someone else.

A motion was made to accept The Motor Shops bid of $17,994.00 to upgrade the electrical at Plant 2 in anticipation of the new generator being installed soon. 2nd. Passed.

A motion was made to approve the Financials as presented. 2nd. Passed.

The next meeting will be on Tuesday, 10/17/23 at 6 pm.

Meeting adjourned.

Respectfully submitted,

Linda Brandon