**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**September 16, 2020**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Present:  Clay Plemons, Tim Anderson & Charlotte Miller

Staff:  Linda & Don Brandon

Guests: Jimmy Talbert

Clay called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 8/12/20 monthly meeting as presented.  2nd.  Passed.

Clay informed the Board that the PUC has accepted the CCN new maps; however, they want ECWSC & NBWSC to sign Sales & Transfer Agreements.

Clay & Tim discussed the SCBA with the fiberglass tank. Tim explained that a metal tank would be able to be recertified. Clay to get another metal tank & Tim will get them tested & recertified. Tim will also get a 2nd mask.

Linda said that she had contacted Robin Kanz with The Motor Shop regarding requested changes to the generator maintenance agreement; however, a corrected agreement has not been received. Tim to contact her again.

Clay discussed with the Board the need to make some Tariff changes to clarify the definition of subdividing. A motion was made to amend Section F to add that every division of property must have a tract size requirement of 5 acres with 300 feet of public road frontage. 2nd. Passed. Linda to check with Ms. Croft for appropriate language.

The Board discussed Ms. McCrocklin’s response to ECWSC’s letter regarding the prohibition of more than one residential unit per meter. She explained that her parents had bought the property & it was not being used for anything other than one single family residence plus a guest house when she & her siblings visit their parents. The Board asked Linda to send Ms. McCrocklin a letter stating that the Board accepted her explanation; however, times change and ECWSC reserved the right to re-evaluate this issue if these additional structures are used as residences in the future which would be considered a non-standard service.

In reviewing the Co-Bank statement, Tim asked Linda to contact John DeLuca to ask why principal & interest are reversed on loans 2 & 3.

A motion was made to accept the Financials as presented. 2nd. Passed.

Jimmy Talbert said that he attended this meeting to get an update on the status of new meter requests. Clay explained the many issues that ECWSC had experienced the past 2 years & unfortunately there does not appear to be an end in sight in the near future.

The next meeting will be on Wednesday, 10/14/20 at 6 p.m. at the Water Building.

A motion was made to adjourn.  2nd.  Passed.

Respectfully submitted,

Linda Brandon