**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**August 8, 2018**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Charlotte Miller & Chad Lewis

Staff members present were Don & Linda Brandon

Guests Present were Johnny Tabor & Lyndon Love

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 7/11/18 meeting. 2nd. Passed.

Clay allowed Lyndon Love to address the Board. Mr. Love requested that the Board give him a leak adjustment on 2 of his accounts (#165 & #171). Due to the dry weather, he had a large leak at both of these properties. Charlie Kasparian & Patrick Curry had also contacted Clay regarding a leak adjustment for one of their accounts. A motion was made to approve a leak adjustment for Lyndon Love’s Acct #165 & #171, Kasparian Acct #219 & Curry Acct #132. 2nd. Passed.

Tabor gave the Board an update on the Plant 1 tanks & piping. The repairs & painting were finished & the system would be totally back on-line by 8/17/18. A motion was made to approve Change Order #3 for $6,150. 2nd. Passed. A Motion was made to authorize Clay Plemons to release the final payment to Tank Sandblasting & Painting for $48,110.80 only after Tabor approves the payment and signs off on the bill. 2nd. Passed.

The Board then discussed the Final Bill for Barlow Tank Repair for $23,295. Clay asked Tabor about how the electrical was run to the new building. Tabor said that he would inspect all the work for repairs by Barlow before he would sign off to authorize the final payment. Motion was made to pay Barlow once Tabor signed off on the job. 2nd. Passed.

Clay informed the Board that the line replacement & road bore on Cedar Rock Parkway at Mendee Moore’s property was completed including removing the Kasparian inactive meter.

Tabor then discussed the Speegleville Road Expansion project. Tabor sent an email to the county engineer asking for information of what is needed for this project to proceed. Linda Brandon gave Tabor the easements that she had located along Speegleville Road. Linda to continue to look for an easement from the Wagner Ranch for property along Speegleville Road.

Tabor presented the bids that he had received to replace the water line down FM 185 from Cattle Drive to Baize’s property. B-Corp Utilities was the lowest bid for $51,168. Their bid included sand bedding 4” under the line & 12” on top of the line. Their bid also includes them being bonded. A motion was made to award B-Corp the bid for this project with them using C-901 SDR-11 PVC for $54,418. 2nd. Passed.

Chad Lewis informed the Board that he had contacted Kendall Stone & Kendall recommended that ECWSC get reviewed financials with the goal of getting audited 2017 financials. If Kendal does not want to perform this audit, it was recommended that ECWSC contact Alton Thiele in Belton.

Don Brandon informed the Board that Mark Breton was pot-holing the corner of Covered Wagon & Stagecoach in hopes to be able to more closely isolate where the large water loss is in that area.

The Board discussed the purchase of a portable generator rather than continuing to lease one from MP Electric. Tim Anderson has been in contact with Ken Krantz & before Ken can work up a quote, he needs the specifics on the new well pump. If the Board decides to use his services, he will finance & perform the maintenance on the generator. This issue was tabled until the next meeting.

Linda Brandon explained to the Board the information that she had received from Heartland Payment Systems so that ECWSC could start taking credit card payments. Originally Linda was told that their fee would be 4%. At the last ECWSC meeting, one of the guests said that 4% was too high for the convenience fee. When Linda spoke with Heartland about this, they said that they could do it for a 2.95% convenience fee. When Linda explained how the system worked, Chad Lewis did not like the fact that the customer would have to know their account no. as well as the amount of the bill. He thought that Heartland should be able to have the ability to directly interface with the RVS system. Chad to contact Heartland and RVS to see why this cannot happen automatically. This item was tabled until the next meeting.

A motion was made for Clay to negotiate with CoBank to extend the loan for 6 months from its current Maturity Date of 10/30/18. 2nd. Passed. Clay to also ask for a draw for $161,340 to replenish the bank account for the draws to Barlow Tank & Tank Sandblasting.

A motion was made to approve the financials as presented by Linda Brandon. 2nd. Passed.

The next meeting will be on Wednesday, 9/12/17 at 6:00 p.m. at the Water Building.

A motion was made to adjourn.

Respectfully submitted,

Linda Brandon