**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**August 12, 2020**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Present:  Tim Anderson, Charlotte Miller & Chuck Raley

Staff:  Linda & Don Brandon

Guests: Tyler Wallace

Tim called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 7/8/20 monthly meeting as presented.  2nd.  Passed.

Johnny Tabor had sent Linda a report to read to the Board. He reported that he would be on a tele-conference call with PUC on 8/14 regarding the CCN boundary conflicts between ECWSC & North Bosque WSC.

Don showed the Board an instrument to locate water lines with tracer wires for a cost of appx. $1000. A motion was made to purchase a Sohonstedt Tester. 2nd. Passed. Don to order it.

Linda informed the Board that Randy York asked for a leak adjustment for his $360.04 bill. A motion was made to approve a leak adjustment. 2nd. Passed. Linda to wait until after she gets the next meter reading worksheet to make sure that the next bill is not larger. She will also inform Randy that he is only eligible for one leak adjustment in a 12 month period.

The City of Crawford donated 2 SCBAs to ECWSC. Tim can get the bottles recertified at the fire station. One of the SCBAs needs a mask. Tim to try to locate one.

Tim to contact Robin Kanz with The Motor Shop with the changes to the Maintenance Agreement for the new generator.

A motion was made to raise the meter reader fee to $1.75/meter. 2nd. Passed.

Tim asked Linda to compose a letter to State Representative Doc Anderson regarding the PUC timeline she had prepared. Linda to send the letter to Tim to proof.

It was brought to the Board’s attention that the property located at 1512 New Windsor Parkway was being used as a Bed & Breakfast with multiple residential buildings located on the property. Linda to send a letter to the owners to clarify if a master meter is necessary.

A motion was made to approve the Financials as presented. 2nd. Passed.

Tyler Wallace addressed the Board telling them that he was selling his barndominium & 2 acres to a friend. The Wallaces will build a new home on the remaining acreage in the future when they can secure a new water meter.

The next meeting will be on Wednesday, 9/9/20 at 6 p.m. at the Water Building.

A motion was made to adjourn.  2nd.  Passed.

Respectfully submitted,

Linda Brandon