**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**July 11, 2018**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Charlotte Miller & Chuck Raley

Staff members present were Don & Linda Brandon

Guests Present were Johnny Tabor, Shirley Witt & Corey Witt

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 5/9/18 meeting. 2nd. Passed.

Clay asked Shirley Witt to address the Board. She asked for an explanation of her $70,000 estimated cost of a new meter on her property on Compton Road. She had applied last year & the estimate was $32,000. Tabor explained to her about the TCEQ mandate requiring 1 ½ gallons per minute per connection with no drop in pressure below 35 psi to the customers down the line. Tabor said that if she would attend the July meeting he would come prepared to show her the supporting documentation reflected in the new estimate. Shirley then asked the Board how improvements to the system were selected. Tabor explained that improvements are done in the areas which benefit the most customers & the 2nd criteria is areas with the most water loss. Corey then asked the Board if he had a well & changed his house over to the well could he let his mom have the existing meter. Shirley said that she would attend the next meeting when Tabor would have time to look closer into his documentation.

Tabor gave the Board an update on the Plant 1 tanks & piping. Don explained that the Bac-T sample came back good & Storage Tank 1 & Pressure Tank 1 were back on-line. The tank contractors would be starting on Tank 2 the next week & weather permitting would work straight thru to finish. Plant 2 Tanks are finished & back on-line.

Clay informed the Board that Mark Breton would need to bring out different equipment to complete the ¾” road bore project under FM 185 due to the rock.

Kasparian’s inactive meter on Cedar Rock has been removed. The inactive meter on Ole School @ FM 185 was determined not to be a problem & no further action was necessary.

Clay explained to the Board that the exterior of the water building had been painted & the new metal roof had been installed.

A motion was made to have Tabor let bids on the project to replace the water line from just west of Susanne Chapman’s gate at the end of the 3” line to Jeff Baize’s rent house (before you get to the blue roof house). This area showed a 119,000 gallon water loss. 2nd. Passed.

The Board discussed the water loss on Covered Wagon between Coyote & Patrick Curry’s rent house. Clay asked Don to have Mark Breton pot-hole the corner of Stagecoach & Covered Wagon so that the line past Patrick Curry’s rent house could be killed.

Tim was unable to attend the meeting to give an update on the purchase of a generator. This issue was tabled to next month.

A motion was made to approve the new Meter Service Investigation on Arrowhead Point for Carlos Ancira. 2nd. Passed.

The meter request for Shirley Witt was tabled until next month.

The Board discussed the Speegleville Road Project. Tabor said that if the line is in private property, the city/county would have to pay to relocate the line. Linda to look further for any easements in the Speegleville Road area. Tabor said to also look in the Probate Records for easements. Linda to send any easements that she finds to Tabor . Tabor presented Clay with a contract for this project.

Clay informed Linda that Kasparian had contacted him regarding finding a large water leak in his pasture. His bill was appx $500. Linda said he might want to wait until he gets his next bill for ask for the leak adjustment as a lot of the time the leak happens over 2 months & the 2nd month is much higher. Kasparian to pay this bill & Linda will adjust it if the 2nd month is higher.

Linda informed the Board about Heartland On-line Payments, a credit card service provider that Levi WSC uses & has been really pleased with them. The representative that Linda had spoken to has said that they charge a 4% convenience fee. Corey Witt spoke up & said that fee seemed really high & he would provide the name of his provider at the next meeting.

Clay to contact Hunter Hook at CoBank regarding finalizing the loan. Linda to look for the papers that were executed for the loan amount increase and 6 month extension of the loan term. Clay will also request a draw on the RLOC.

A motion was made to increase the meter reading fee from $1.25/meter to $1.50/meter on their 1 year anniversary. 2nd. Passed.

Don informed the Board that the air compressor at Plant 2 burned out. Don to get a new motor.

The next meeting will be on Wednesday, 8/8/18 at 7 p.m. at the Water Building. This meeting was moved from 6:00 to 7:00 as Don & Linda will be returning that afternoon from attending a TCEQ conference in Austin.

A motion was made to adjourn.

Respectfully submitted,

Linda Brandon