**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**July 10, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Charlotte Miller & Jake Schmidt

Staff members present were Don & Linda Brandon

Guests Present: Johnny Tabor & Casey Velin

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 6/12/19 Monthly Meeting. 2nd. Passed.

Clay informed the Board that the PUC scheduled a Prehearing Conference with SOAH (State Office of Administrative Hearings) on 7/23/19. Ms. Croft asked Clay if he could attend the meeting with her but he & Tim were unable to attend. Clay asked Linda & Don if they could represent ECWSC at this hearing. Linda will get with Ms. Croft to get the details of the meeting.

Ms. Croft is working on an Agreement between ECWSC & North Bosque WSC (NBWSC). She is waiting on Tabor’s cost estimate for the line replacement down Shiloh Church Road & the addition of Craig Davidson’s meter to ECWSC. Ms. Croft is hoping that the agreement between ECWSC & NBWSC will be signed & approved by the PUC before this Prehearing Conference.

Tabor reported that Speegleville Road is a really busy site. B-Corp is past the latest completion deadline. Tabor to send B-Corp an email for their completion schedule & will then forward their schedule to Ms. Croft. B-Corp hit a cable line in front of Ramel Ignacio’s property & Ignacio has threatened to sue everyone for mental anguish & damages.

Clay reported that the contractor did a great job on the new gates & the slab in preparation for the new generator. Tim will let Ken Kanz know that ECWSC is ready for the new generator.

The Board discussed the proposed boundaries of the CCN Amendment. They are still trying to figure out the dual certified area with Wilson Water.

Clay spoke with Ms. Croft regarding adding a specific timeline in the Tariff specifying when developers would need to start paying the monthly minimum for lots in new subdivisions. Ms. Croft told Clay that the Tariff needs to have a generic timeline but the specific timeline would be covered in the Subdivision Contract. A motion was made to ask Ms. Croft to design the wording for the Tariff & the Subdivision Contract. 2nd. Passed. Linda to make sure that Ms. Croft has a copy of the existing Tariff. Tabor told the Board that they need to review their Tariff for its description of a developer. Most Tariffs define a developer as anyone that divides their property. Linda has been publishing the Subdivision Notice in the newspaper since she & Don started in 2011. Clay will ask Ms. Croft to help prepare a letter that can be sent out to customers when the Board hears that they are dividing their property.

The Board discussed E. B. Raley’s concern over his $629.33 water bill. A motion was made to have Linda apply the Leak Formula to his bill. 2nd. Passed.

Linda presented a copy of the 2018 CCR to the Board for their review.

A motion was made to approve the financials as presented. 2nd. Passed.

Don reported that there was still a large amount of water loss down Cattle Drive between 185 & Compton Road. He also reported that one of the 6” meters was broken & would cost $600-$900 to get a new head. Clay asked Don to get a new 6” meter & get the broken one rebuilt for a spare. Clay would like 2” meter installed at the intersection of Cattle Drive & Nelson Hill to eliminate a large leak on Nelson Hill.

Linda reported that she has sent out more requests for updated Service Applications and updated easements.

The Board asked Linda to add Odd/Even Rationing & no outside watering on Friday/Saturday/Sunday except for livestock to the water bills.

The next ECWSC Board meeting will be on Wednesday, 8/14/19 at 6 pm.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon