**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**June 10, 2020**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Present:  Clay Plemons, Tim Anderson, Charlotte Miller, Chuck Raley & Jake Schmidt

Staff:  Linda & Don Brandon

No guests present

Clay called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 3/11/20 monthly meeting as presented.  2nd.  Passed.

Clay reported that the CCN amendment was still in limbo.  The maps had been sent to PUC for their approval.  If no discrepancies are found, it will probably take 6-12 months for final approval.

The new generator is operational & has been approved by HOTEC.  It is set up to automatically run once a week & has an alarm that will sound if something malfunctions.  Tim to contact Robin Kanz regarding an annual Maintenance Agreement for $300-$500 + diesel.

Tabor sent an email stating that the Southern Trinity GCD tabled the ECWSC violation until next year & was happy with the progress that ECWSC had made bringing their water loss down.

Linda reported that PayClix was working very well & had been received with approval by the customers.  160 customers had received their bill electronically & appx. 100 had paid their bill thru PayClix.  The savings in $.38 per postcard will more than pay for the $29.95/PayClix monthly fee.

Linda reported that she had received a letter from the IRS regarding her request for a tax exempt certificate. The letter stated that the reason for their denial was due to the fact that 85% of ECWSC’s income was not derived from customers.  Linda sent an email to Kendall Stone that she was confused as to how the IRS would think this.  She has not heard back from Mr. Stone.

Don reported that the machine to locate tracer wire would cost appx. $1500.  Don will check with other supply companies to see if he can find one cheaper.

Clay & Tim are working on getting 2 self-contained breathing apparatus (SCBA) as required by TCEQ for each plant.

Linda reported that she was working on a timeline of the PUC’s response to the ECWSC CCN amendment to be shared with customers frustrated with the time it is taking them to get a meter.

It was brought to the Board’s attention that the property at 1512 New Windsor Parkway appears to be operating as a Bed & Breakfast with multiple cabins which may require a master meter or individual meters for each cabin as per the Tariff.

A motion was made to approve the Financials as presented.  2nd.  Passed.

The Board discussed adding a control meter on Stagecoach at Covered Wagon & pulling the valve in Annie Robert’s yard & capping that line.

A motion was made to adjourn the regular Board meeting.  2nd.  Approved.

Respectfully submitted,

Linda Brandon