**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**May 8, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Charlotte Miller, Chuck Raley & Jake Schmidt

Staff members present were Don & Linda Brandon

Guests Present: Johnny Tabor and Jack Jeffrey

Clay Plemons called the meeting to order & determined that a quorum was present.

Jack Jeffrey addressed the Board regarding his meter request on the land that he purchased from Patrick Curry. Clay explained ECWSC’s situation in regards to the CCN amendment. ECWSC is at a stalemate as the City of Waco has said that they would not enter into a dual certification with ECWSC which is one of the requirements of the PUC to allow ECWSC to amend their CCN from a Facilities Only CCN. The City of Waco wants ECWSC to sign an agreement that ECWSC will contact the City of Waco on every meter request. Mr. Jeffrey said that he knew the Waco City Manager & would try to contact him to try to get the City of Waco off high center on the ECWSC’s CCN Amendment request.

A motion was made to approve the Minutes of the 4/15/19 Annual Meeting. 2nd. Passed.

Tabor reported to the Board that B-Corp was working on the Speegleville Road expansion to the extent that they could considering the issues that came up with this project such as the weather, mis-marked “As Built” maps & trees in the middle of the proposed lines. Don to meet with Tabor to re-draw the plans at the Speegleville Road and McLennan Crossing area. Mark Breton has spent several days pot-holing that area to try to determine the location of the ECWSC line as it was not accurately denoted on the “As-Built” map in that area.

Tim reported to the Board that according to Ken Kanz of The Motor Shop, a 5’x11’x6” slab with no containment area will be needed for the new generator. Clay to contact Johan Licea for a bid to pour the slab & install a 2nd entrance gate for the generator. A motion was made for Clay to get bids for the preparation of the slab & the 2nd entrance gate & to authorize Clay to approve the best bid. 2nd. Passed.

Linda presented copies of the amended rate study showing the full monthly payment of the Co-Bank loan & breaking out line & tank improvements as Capital Improvements rather than System Repairs. This amended rate study showed that the monthly minimum needed to service all the debt was $70.89/month. A motion was made to increase the monthly minimum from $50/mo to $60/mo effective 7/1/19. 2nd. Passed. Linda to put the required 30 days notice on the May water bills.

Clay explained to the Board that he had been in contact with Mary-Margaret Croft regarding a proposed settlement agreement between ECWSC & North Bosque WSC (NBWSC). (1) NBWSC would have all the property on the east side of Shiloh Church Road (excluding ECWSC’s current customers) & ECWSC would have all the property on the west side of Shiloh Church Road. (2) NBWSC would not intervene with ECWSC’s CCN Amendment. (3) NBWSC would replace ECWSC’s water line to ECWSC’s specs. Tabor recommended that any contract with NBWSC include a list of all affected accounts individually. Also, possibly try to do a meter swap of the Crook & Moseley meters for the 2 Johnson meters. Ms. Croft said that the CCN Amendment should go without a hitch with this agreement in place. A motion was made to authorize Clay to continue to negotiate with NBWSC to work out an acceptable agreement. 2nd. Passed.

Linda presented the Board with a copy of another water systems Non-Standard Service Agreement for Developers for their review & future discussion.

Linda needs to start requesting updated easements from all ECWSC customers. She will prepare a letter for the Board’s approval before she sends out the easement requests.

A motion was made to approve the financials as presented. 2nd. Passed.

The next ECWSC Board meeting will be on Wednesday, 6/12/19 at 6 pm.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon