**Minutes of the ANNUAL Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**April 16, 2018**

**Meeting Room at Water Plant at 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Charlotte Miller & Chuck Raley

Staff members present were Don & Linda Brandon

Guests Presents were Rodney Talbert, Collin Brooks & Johnny Tabor

Clay Plemons called the meeting to order & determined that a quorum was present.

Clay gave Collin Brooks the opportunity to address the board. Mr. Brooks inquired as to the cost of a new meter for his grand-daughter to build a new home on his land. The Board informed him the cost would be $6020 + the cost of a road bore, if necessary.

Rodney Talbert inquired as to how much water can be pulled presently from the existing wells. Johnny Tabor said that the pumps could pump at least 188/gpm at Plant 1 with 250-275/gpm between both plants. TCEQ requires that we furnish 6/10 gpm per customer.

Tabor also informed the Board that ECWSC had received its 3rd Notice of Violation in 3 years from Southern Trinity GCD. Per Clay’s request he had prepared a 3 year plan to present to Southern Trinity GCD at their meeting on Tuesday, 4/17/18.

A motion was made to approve the Minutes of the 3/14/18 meeting as presented. 2nd. Passed.

Johnny Tabor gave an update on the Plant 1 improvements. Barlow has installed the new pumps & header pipes. The contractor will need to shut down Plant 1 for appx 1 hour to finalize the connections to the new pumps & equipment.

Tabor also gave an update on the repairs at Plant 2. The pressure tank has been completed. The walls have been painted inside the storage tank & the floor has been cleaned & an epoxy filler has been applied on the floor to smooth out the floor. The work at Plant 2 is near completion. Once completed, Don will begin to fill the tank, flush the new lines & take in a sample to ensure that everything is in compliance. Once he gets confirmation of a good sample, he will put Plant 2 back on line.

Tabor informed the Board that the permit for the Road Bore to replace Mendee Moore’s damaged road bore had been approved by TXDOT. A motion was made to award the job to Breton Backhoe Service. 2nd. Passed.

Don gave an update on the Inactive Meters. The meter on Wolf Lane has been pulled. Kasparian’s inactive meter on FM 185 will be pulled when Mendee Moore’s road bore is installed. The inactive meter at the vacant house on Orion could not be located.

Chuck Raley is to contact some students regarding preparing a contract to paint the water building & replace the roof with a metal roof.

The discussion on the new meter request for Dusty Lynch was tabled until the investigation is received back from Tabor.

Rodney Talbert asked if he could move one of his meters from Covered Wagon to Orion. The Board said that he would need to request a new Service Investigation & where he wants to move it, it would include the cost of a road bore. Mr. Talbert also spoke to the Board regarding having an air relief valve installed between his meter & his house.

The Board discussed replacing the existing water line down Covered Wagon. Mark Breton gave a rough estimate of appx $70,000. Clay said that he would talk to Breton about putting in a control meter by Monte Fulp’s place at 1691 Covered Wagon to try to narrow down where the leak is.

Last month a control meter had been installed on FM 185 between Plant 1 & James Flynn. The loss of appx 992,000 gallons has been narrowed down to the area between Plant 1 & the control meter & appears to be getting worse. The replacement would cost appx. $122,000 from Plant 1 to the Blue Roof House. Clay is considering asking Breton to move the control meter half way between Plant 1 & the present location of the control meter to further narrow down where the leak is located.

Tabor spoke to the Board about the Speegleville Road Expansion. Since ECWSC has water lines in the public right-of-way it will cost ECWSC to relocate these lines + 5 road bores.

Shorty Miller let the Board know that the creek on Covered Wagon by the Dutschmann’s is running. She said that Damon Miller had been pulling up trees with a dozer in that area & now the creek is running. Don to check it out.

Tim Anderson told the Board that he had contacted Ken Krantz about purchasing a portable generator to keep ECWSC in TCEQ compliance regarding a required back-up power supply. In order to get a quote Krantz needs the motor size & whether or not it needs to run by a VFD. Tabor reminded the Board that TCEQ does not require the back-up power supply to run the pumps, it requires that there is enough storage that ECWSC can supply water to each connection for 8 hours. Tabor suggested that if ECWSC is serious about purchasing a generator, please consider an oversized generator for future use & to consider a propane-powered generator rather than a gas-powered generator. Krantz is willing to finance if needed.

Linda Brandon explained to the Board that Juan Valdez called regarding another leak adjustment. Linda, representing Valdez came to the Board in March regarding his February bill which was $914.25. The Board granted him a leak adjustment but before it was applied to his account, he received in March bill which was $1671.37. Linda called Valdez & explained that the 1st leak adjustment had not been applied & if he would pay the $914.25, she would ask the Board for a leak adjustment on the $1671.37. He agreed to this arrangement. In the meantime he received his April bill which was $1186.35. He said that he has called a plumber out & the plumber was unable to find a leak. Valdez is asking the Board to consider granting him another payment adjustment & to have his meter replaced.

ECWSC has received a Groundwater Conservation District violation for a third year in a row. Southern Trinity GCD is asking for a 3 year plan presented to them before their next Board meeting on 4/17/18. Tabor to prepare a letter explaining what ECWSC has accomplished this past year as well as what they have in the works for this year to combat their large water loss + their 3 year plan. Tabor will present this letter to the GCD on behalf of ECWSC at the meeting on 4/17/18.

Linda presented the Financials. A motion was made to approve the Financials as presented. 2nd. Passed. Linda to check with Levi WSC regarding the company that they use to accept credit card payments.

The next meeting will be on Wednesday, 5/9/19 at 6 p.m. at the Water Building.

A motion was made to adjourn.

Respectfully submitted,

Linda Brandon