

**Minutes of the Monthly Meeting of
EAST CRAWFORD WATER SUPPLY CORPORATION
February 8, 2017
Meeting Room at Plant 1 at FM 185 & Cattle Drive**

Officers and Directors present were Clay Plemons, Chad Lewis, Chuck Raley and Charlotte (Shorty) Miller.

Staff members present were Linda & Don Brandon.

Guests present were Johnny Tabor, Herman Bell, Steve & Pam Veselka

Clay Plemons called the meeting to order and determined that a quorum was present.

A motion was made to approve the minutes of the 12/14/16 meeting. 2nd. Passed.

Herman Bell addressed the Board regarding a new meter on Compton Road left of Cattle Drive. The Board & Johnny Tabor explained to him the reason for the moratorium & that they planned to open up areas for new meters as soon as improvements were completed that would bring the water system back into compliance.

Steve & Pam Veselka addressed the Board regarding purchasing the north half of the former Veazey property on Shiloh Church Road. Their property lies within the ECWSC CCN & there is currently not a meter on the property. The Board & Johnny Tabor explained to the Veselkas that ECWSC was in the process of bringing the system into compliance & once that was accomplished that the Veselkas could apply for a meter for their property; however, the Veselkas would be responsible for running the service line from the point of compliance to their property.

Clay then gave an update on the improvement project on Orion Road that was awarded to Kasparian Underground at the last board meeting. Clay informed the Board that Kasparian's rock saw machine broke & that it should be fixed in about a week. The path for the new line has been cleared of trees & brush already so construction should start in 1-1 ½ weeks.

It was discovered that a 6" line runs down FM 185 to Ocee through Hogg Creek. It appears that when the 1" line on the Donaldson place was fixed it fixed the water loss problem in that area down to Ocee. Don Brandon will continue to monitor the water loss totals in this area.

Shorty Miller informed the Board that Gayle Golding had complained that she still had a lot of air in her water line. This was caused when the PRV (pressure reducer valve) was installed on her water line.

Linda Brandon explained to the Board that she had received a call from the purchaser of the George Cross property. He said that he did not have \$200 for the membership fee & asked Linda to see if the Board would waive or reduce the membership fee. The Board discussed this request & said that they would enforce the Tariff which requires a \$200 Membership Fee for all new members.

The Board then discussed the upcoming improvement project on Compton Road which would include increasing the line size to 6" on Compton Road from Cattle Drive to the crazy 5 way

intersection. The current 3" line would be abandoned. Tabor estimated this would cost appx. \$48,000 + the engineering fee.

The Board then discussed the need to install a new 4" line from Stevens Lane down McLennan Crossing to Arrowhead Point. The existing 1 ¼" line on Crestview to Shelly Lane would remain. Tabor estimated the cost of this improvement at \$109,000 + the engineering fee.

The Board also discussed needing to repair or replace the water storage tanks at Plant 1 since ECWSC got written up by TCEQ for this in their latest inspection. As long as TCEQ is aware that this repair/improvement is being included in the financing of the system improvements they will not impose a fine on ECWSC.

Shorty Miller asked Don to check on a possible leak at the 2nd house on the left on Bellview. She thinks it might be leaking into the customer's private well.

Don Hardcastle sent a letter to the board because he had received a Final Notice as well as a call from Don Brandon explaining that this meter would be locked the next day for non-payment of his water bill. Linda explained that payments are due on or before the 15th of each month unless the 15th is on a weekend or a holiday. The RVS computer system automatically adds the \$20 late fee to any accounts not paid on the 15th. Because of the drop box payments possibly coming in after Don picks up the payments, we automatically recheck the post office and the drop box on the 16th & waive the late fee. On the 17th, Linda will mail out the Final Notices giving the customer until the 28th to pay. Don calls the customers on any accounts not paid by the 28th informing them that their meter will be locked the next day & an additional \$50 (\$25 disconnect fee & \$24 reconnect fee) would be added to the bill unless the payment is in the dropbox the next morning. Mr. Hardcastle was upset when he received the call from Don saying that his meter would be locked the next day. Mr. Hardcastle has a very good payment history & both his original payment and his late payment eventually were received on the same day. The Board asked Linda to bring cases such as this to their attention & let them be the one to authorize waiving the \$20 late fee.

Damon Miller wrote a letter to the Board regarding being charged for water service in November when his meter was not installed until 11/25. The meter tap had been made earlier but the supplier was out of meters. His meter was the first installed when the shipment of meters was received. A motion was made that since the meters are read on appx the 10th to 12th of each month, the Board felt like he needed to pay the minimum bill that was charged on the November bill. 2nd. Passed.

Linda explained to the Board that there had been 2 ECWSC customers with leaks which resulted in large water bills. Serafin Vences & Chad Lewis. A motion was made to allow Linda to apply the leak formula to both of these large bills. 2nd. Passed.

Linda Brandon to ask Tim Anderson to contact FNBBB to reserve their meeting room for the Annual Meeting on Monday, April 17, 2017 at 6 p.m.

The next board meeting is scheduled for Wednesday, March 1st.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon