**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**February 15, 2018**

**Meeting Room at Water Plant at 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson & Charlotte Miller.

Staff members present were Don & Linda Brandon

Guest Presents were Dave Gordon & Johnny Tabor

Clay Plemons called the meeting to order & determined that a quorum was present.

Clay gave Dave Gordon the opportunity to address the board. Mr. Gordon spoke to the Board regarding requesting a new meter for his property on the NE corner of 185 & Shiloh Church Road. His property is outside ECWSC’s CCN. Johnny Tabor suggested that he contact North Bosque WSC first as it might be easier and quicker than ordering a road bore under FM 185 & amending ECWSC’s CCN.

A motion was made to approve the Minutes of the 1/10/18 meeting as presented. 2nd. Passed.

Johnny Tabor gave an update on the Plant 1 improvements. Barlow is preparing to start on the project next week.

Tabor presented the Board with Change Order #1 for $35,200 to add manways in the Plant 2 storage tank & pressure tank, sandblast & paint. Motion was made to accept Change Order #1 for $35,200. 2nd. Passed.

Don Brandon gave an update of the replacement of the water line down FM 185 from Plant 1 north to the Fisk property. The line has been replaced but the meters have not been switched over yet. Once this happens, Bac-T samples will need to be taken.

Clay informed the Board that the extension of the draw period until 10/31/2018 & loan increase from $750,000 to $825,000 has been approved & finalized by CoBank.

The Board discussed a request that they had received for 3-1” meters on New Windsor Parkway outside EC’s CCN. Tabor suggested:

1. Applicant needs to find out whose CCN his property is in.
2. If it is determined that the property is in no one’s CCN, applicant would need to make arrangements for EC’s CCN to be extended as well as paying the cost of such.
3. Applicant would need to get City of Waco’s approval if the property is within their ETJ.
4. Tabor would need to apprise the applicant of the appx. cost of EC providing water service to his location.

Tabor suggested that the Board send a letter to the applicant explaining the above to see if he would like to continue with his request for 3 meters.

Clay informed the Board that a couple of years ago when the State was widening FM 185, they hit our line on this sister’s property because our line had evidently been mismarked. When the line was hit, it damaged the road bore & an emergency 3/4” line was used to temporarily fix the problem. The customer is now complaining of low water pressure. The only way to correctly fix the low pressure issue is to apply to TXDOT for a new larger road bore so that a new 2” line can replace the ¾” line. The customer has also requested that the meter be moved approx. 5 feet to the corner of their property.

Clay informed the Board that Mitchell Jantz owns property on the corner of Stevens & McLennan Crossing. He had asked Clay if the Board would be interested in purchasing a private well on part of his property. Tabor informed that Board that unless the Driller’s Log was complete, accurate & properly maintained, sometimes purchasing a private well is very problematic for the water system.

Clay asked that all the inactive meters be pulled within the next 2 weeks.

A motion was made to accept the new meter request for Connie Marks on Cupp Road. 2nd. Passed.

Linda Brandon presented the financials. A motion was made to approve the financials as presented. 2nd. Passed.

The Board discussed the arrangements for the 2018 Annual Meeting. It was decided due to low attendance to hold the Annual Meeting at the Water Building where the monthly meetings are held. The Annual Meeting will be on Monday, 4/16 at 6 pm at the Water Building.

The Board discussed an area of leak concern on New Windsor Parkway at Jimmy Westerfelds. Mark Breton told Clay that he could dig up & replace the line on both sides of New Windsor Parkway for appx. $1,000.

Clay asked Don to have MP Electric change out the bad switch in Plant 2 & change out the lights in the Water Building to LED lights.

The next meeting will be on Wednesday, 3/14/18 at 6 p.m. at the Water Building.

A motion as made to adjourn.

Respectfully submitted,

Linda Brandon