**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**February 13, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Chuck Raley, Charlotte Miller & Chad Lewis

Staff members present were Don & Linda Brandon

Guests Present: Johnny Tabor, Jeff Biniok, James Conrad, Dave Gordon & Collin Brooks

Clay Plemons called the meeting to order & determined that a quorum was present.

Clay asked the guests to address the board. (1) Jeff Biniok lives on Cedar Rock Parkway & the new line down Cedar Rock ran thru his property. He was not happy with the way that the final clean-up was handled. A 4 inch wide by 4 inch deep trench was left & continuously has water in it. There were large rocks left that are causing damage to his lawn mower blades. He also asked that Linda review his last water bill. The usage went from 2,600 to 10,000 gallons.

(2) He also was there to represent his neighbor, Juan Valdez, Sr. Mr. Valdez complained that his driveway was fixed with pea gravel that had already washed out & now needs more road gravel. (3) James Conrad told the board that he lives on Compton School Road and would take any clean fill that might be left over from construction projects. (4) Collin Brooks informed the board that he would like to get a 2nd meter so his grand-daughter could build a new home on his place. (5) Dave Gordon owns property on the corner of Shiloh Church Road & FM 185. He received a letter from North Bosque WSC stating that they did not serve that area but possibly could in the future when their pumps are upgraded & their CCN is amended. Clay informed both Brooks & Gordon that ECWSC could not take any applications at this time for new meters until the CCN amendment has been completed. Both of these men were added to the list of new meter requests. As soon as the CCN is amended, Linda will contact them to send them a Request for Service Investigation. Clay did not have a time frame when this would happen.

Tabor addressed the Board regarding ECWSC exceeding the Southern Trinity Groundwater Conservation District’s annual historical usage amount. According to data from STGCD, ECWSC is showing progress in reducing their water loss. Tabor suggested that the Board attempt to buy water from another water system that has a surplus of groundwater. Tabor will try to put ECWSC in touch with some systems that have surplus water.

Tabor informed the Board that B-Corp contacted him that they were finished with the clean-up of the job down Cedar Rock and had requested their final draw. In light of the complaints from Biniok & Valdez, Tabor said to hold off with paying B-Corp until he gets letters from both Biniok & Valdez saying that the cleanup was done to their satisfaction.

A motion was made to approve the minutes of the 1/16/19 meeting as presented. 2nd. Passed.

Clay informed the Board that he had received a certified letter from McLennan County giving ECWSC 30 days to complete the relocation of their waterline down Speegleville Road from New Windsor Parkway to the end of the line. At this time ECWSC does not have a budget for this relocation & they have the Facilities Only CCN issue. Clay to contact Ms. Croft to get her help when he meets with the county engineer to ask for their assistance in getting the ECWSC CCN amendment expedited.

The Board discussed the information that was requested by Ms. Croft to start the process of amending the ECWSC CCN. Linda was able to provide all the information that was requested except for 3 questions that required an engineer. Tabor said that he will charge by the hour to prepare the information necessary for the CCN amendment paperwork. Clay informed the Board that Ms. Croft should have an update the next week on sending in the information to the PUC to start the CCN amendment process.

Tim informed the Board that he is waiting on Ken Kanz with The Motor Shop for the dimensions of the slab for the generator pad.

Don informed the Board that Mark Breton will be installing cut-off valves on either side of the creek on James Flynn.

The meters at the blue top house have been turned off. Lyndon Love to call Don if he needs the water turned back on before the meters are relocated to Cedar Rock & the service line to the house replaced.

A motion was made to approve a new 3 year contract with Don Brandon’s South Cow Bayou Management Co., LLC to continue to provide management services for the same cost as the last contract. 2nd. Passed.

Clay informed the Board that he finalized the CoBank loan on 1/31/19 on a 30 year term at 5.05%.

Chad Lewis announced to the Board that he was resigning his position as Secretary/Treasurer on the ECWSC Board due to his work obligations. He would try to find a replacement.

The next meeting will be the Annual Meeting on Monday, 4/15/2019 at 6:00 pm at the water building.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon