**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**December 5, 2018**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Chuck Raley & Charlotte Miller

Staff members present were Don & Linda Brandon

Guests Present: Johnny Tabor & Beau Crook

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 11/14/18 Meeting. 2nd. Passed.

Beau Crook addressed the Board. He understood that East Crawford’s (ECWSC) attorney was talking with North Bosque WSC (NBWSC). Clay told Beau that ECWSC was basically waiting on an answer from NBWSC. If NBWSC & ECWSC agree on an agreement, it will need to be sent to the City of Waco for their approval. If this happens, Beau will have to sign the agreement as well as Keenum Moseley & then Beau will have to rescind his PUC complaint.

Clay discussed with the Board that he found a copy of a contract with Roger Wilson from 1997 that says that ECWSC’s CCN is a facilities only CCN. Mary Margaret Croft interpreted this to mean that ECWSC would not be able to add any new meters on its system. She was going to do some further investigation on this matter. Linda Brandon to look in her files to see if she can find more information regarding ECWSC’s CCN.

Tabor informed the Board that he had not received the final draw request from B-Corp on the line replacement down FM 185. There are still some issues with cleaning up the area, rocks in the field & 1 meter box being covered up. ECWSC is still holding a final draw of appx. $20,000.

The Board & Tabor discussed the different options to move the service line down Speegleville Road from New Windsor Parkway south to the end of ECWSC’s line. At the present time the lines runs in the west-bound Speegleville Road ROW behind the houses in the Roger Wilson addition. To move this line, it would mean running the line inside of each of the yards for these houses & a lot of hand digging under fences or bores under any existing structures. The 2nd option is to road bore under Speegleville Road & run the new line down the east side of Speegleville Road. Tabor estimated the cost to run the line down the east side of Speegleville Road at $145,000 and to run down the west side at $160,000. Another option that was discussed was to relinquish ECWSC’s connections to the City of Waco. This would mean them extending their existing 8 inch line from the Riverside Subdivision to Hogg Creek. Tabor said that he would contact the City of Waco to see if they were interested in this plan. This option would also help with capacity issues to the rest of the system.

Tim Anderson brought the Board a proposal from The Motor Shop for $30,463.00 for a 100 kw Kohler Generator & Auto Transfer Switch. The bid included fuel, delivery, installation & all electrical. The bid did not include the concrete pad or any applicable taxes. If ECWSC put down 50% ($15,000), Mr. Kanz would finance the balance in 12 monthly payments of appx $1400. The Motor Shop currently has a 14-16 week lead time for the delivery of the generator. A motion was made to purchase the generator from The Motor Shop for $30,463 with 50% down at the time the generator is ordered and with Mr. Kanz financing the balance over 12 months at appx $1400/month. 2nd. Passed.

Don Brandon informed the Board that Wendy Holtz who lives in the Roger Wilson addition had contacted him to see if she could get East Crawford water instead of Wilson water. Clay asked Don to let her know that ECWSC was unable to help her at this time.

Linda Brandon presented the financials including the 2017 P&L that had been prepared by Kendall Stone. A motion was made to accept the financials as presented. 2nd. Passed.

Linda Brandon presented Adam Goldenberg’s request for a new meter on his property on Mize Road. The Board decided to table his request until they could get a definite interpretation of their CCN.

A motion was made to move the January 2019 Board Meeting to Wednesday, 1/16/19 at 6:00 pm at the Water Building. 2nd. Passed.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon

was unable to attend the meeting; however, he had called Clay Plemons with the information that he had gotten from North Bosque WSC (NBWSC). NBWSC confirmed that they had the capacity to serve the 3 meters. (Crook’s existing meter, Crook’s new requested meter & Moseley’s existing meter).

The new line down FM 195 is complete and in service. Tabor to verify that the old lines have been taken off-line and the new meters are connected as they are supposed to me. ECWSC should not make the final payment to B-Corp until Tabor has approved it.

Tabor gave the Board an update on the Speegleville Road Expansion Project. ECWSC’s line is in the backyard of the houses in the Windsor Addition along Speegleville. It then moves out into the highway easement to the end of our line. Moving the line will be at ECWSC’s expense. The Board discussed some possible options :

1. Offer our meters along this affected area to the City of Waco
2. Run the new line on the other side of Speegleville Road at ECWSC’s expense of appx $150,000.

A motion was made to allow Tabor to contact the City of Waco to see if they are interested in taking over our meters in this affected area. 2nd. Passed.

A motion was made to table the decision on the generator until next month when they will have a better estimate of what the Speegleville Road expansion is going to cost. 2nd. Passed.

Linda had provided each Board member with a copy of the current Drought Contingency Plan that is a part of the current Tariff for their review. A motion was made to approve the current Drought Contingency Plan as it is. 2nd. Passed.

Don Brandon informed the Board that Omni-Site is upgrading their system to a 5G system & will cost an appx $330 more per year.

Tim Anderson spoke with Jose at FNBBC about getting rid of the Operating Acct. ECWSC would only be able to write 5 checks a month without incurring a per check charge. The Board will continue to look at other options but keep the Operating Account for now.

Linda Brandon presented the financials. A motion was made to accept the financials as presented. 2nd. Passed.

Because of scheduling conflicts, the December Board Meeting was moved to 12/5/18 at 6 p.m.

A motion was made to adjourn. 2nd. Passed.

Respectfully Submitted,

Linda Brandon