**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**November 13, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Charlotte Miller & Jake Schmidt

Staff members present were Don & Linda Brandon

Guests Present:

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 10/16/19 Monthly Meeting. 2nd. Passed.

Clay reported to the Board that the agreement with North Bosque WSC (NBWSC) had been signed & sent to the PUC. Beau Crook now has 15 days to rescind his complaint. As of the meeting, Clay had not received word back from the PUC.

Clay reported that Tabor had sent him an email stating that B-Corp has finished the Speegleville Road project & will be sending the as-built drawings & final pay request. He also stated that 2 additional ECWSC water line crossing had been discovered & would need to be relocated asap & involve a road bore from 2938 Speegleville across to 2947 Speegleville + a new line run from 2947 Speegleville to 2863 Speegleville. Tabor had provided Clay with 2 bid Options. Option 1 for $19,000. ECWSC would be responsible for obtaining the contractor, administering the construction & inspections. Option 2 for $22,000. Engineer would provide construction plans, bidding, construction administration & inspection. A motion was made to approve Option 1. 2nd. Passed. Clay to contact Breton Backhoe for a bid.

Tabor also informed the Board that Tabor & Assoc had provided the most current CCN map on 11-5-19 to Ms. Croft & they waiting to hear back from her before they transfer & finalize the special maps for PUC. Clay had reviewed the maps & approved them subject to Ms. Croft’s approval.

Clay reported that there was no news on the generator installation.

Clay reported that Ms. Croft had sent a letter to the Corleys regarding the inactive meter that had been discovered at the back of their property. As of the meeting she had not received a response back.

Don reported that Trammel Kelly had completed a Non-Standard Service Agreement in regards to the barn with bath facilities + 2 RV hook-ups he had installed on his property. A motion was made to accept his Non-Standard Service Agreement with the stipulation that he would be responsible by paying 3 minimums each month + the cost of any water used + he had until 12/1/19 to have a RPZ installed between his meter & the 2 RV hookups & have the RPZ tested annually & the test results provided to ECWSC. 2nd. Passed. Linda to send him a letter informing him of the Board decision & to emphasize that he would be required to pay additional minimums if he were to add any more RV hookups or other facilities requiring water.

Linda reported to the Board that she had contacted TRWA to see if they were aware of any special programs available to help elderly customers pay their water bill(s). TRWA suggested local church or charity centers for such help.

Linda reported to the Board that she is still sending out more easements & reported that they are slow being returned.

A motion was made to approve the Financials as presented. 2nd. Passed.

The next ECWSC Board meeting will be on 12/11/19 at 6 pm at the Water Building.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon