**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**October 22, 2018**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Charlotte Miller & Chuck Raley

Staff members present were Don & Linda Brandon

Guest Present: Johnny Tabor

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 9/12/18, 9/26/18 Emergency Meeting & 10/7/18 Special Called Meeting. 2nd. Passed.

Beau Crook was unable to attend the meeting; however, he had called Clay Plemons with the information that he had gotten from North Bosque WSC (NBWSC). NBWSC confirmed that they had the capacity to serve the 3 meters. (Crook’s existing meter, Crook’s new requested meter & Moseley’s existing meter). Moseley has agreed to change over to NBWSC as long as Crook pays for any expenses he might incur. Clay informed the Board that the PUC extended the deadline for Crook to reply until 10/25/18.

Clay informed the Board that he had received a complaint from Juan Valdez that his house had flooded because of the construction going on down Cedar Rock Parkway. Clay spoke with B-Corp & they were going to shoot the grade to see if the construction could have caused this.

Tabor gave the Board an update on the Speegleville Road Expansion Project. Walker Partners, the engineering firm for the City of Waco sent a threatening letter to Tabor that they were going to have a judge issue ECWSC a 30 day notice to have their lines moved. Tabor & Don Brandon both confirmed that Walker Partners had been very difficult to deal with & the fact the Walker Partners still had not informed Tabor which or how many of ECWSC’s lines would need to be moved. There is still a section of our line south of New Windsor Parkway to the end of our line that Linda Brandon has been unable to find an easement for. Tabor suggested that ECWSC contact Patricia Coy in Clifton or Don Rice in McGregor to help research the deed records for these easements. Clay asked Don to follow-up with Mr. Rice & see that he gets the information that we had been able to secure already. Tabor stressed that hiring a professional to look for these easements was money well spent. A motion was made to hire Don Rice to help locate the needed easements. 2nd. Passed.

Tabor presented a contract to the Board for him to engineer the relocation of the lines down Speegleville Road. A motion was made to accept Tabor’s contract. 2nd. Passed.

Tim Anderson updated the Board on Ken Krantz’s proposed bid on providing a portable generator large enough to pump water to all customers for 8 hours in the event of a catastrophe. Being portable, the generator would work from either plant. Krantz’s proposal was for $31,000 + the cost of a concrete pad & included a new 100KW generator with a double-lined diesel tank. Krantz would also finance the cost over 3-4 years & he would perform the annual required maintenance. A motion was made to table a decision on this generator until the next meeting. 2nd. Passed. HOTEC will need to approve the installation of the generator.

Clay informed the Board that the Co-Bank loan was ready to be closed as soon as we could provide them with the 2017 financials. Linda to provide Kendall Stone, CPA with any 2017 information that he needs to complete the Audited Financials.

Tabor informed the Board that Tank Sandblasting & Painting would pay Mr. Birkes $300 as soon as Birkes signs a release to have his vehicles detailed to get rid of the over-spray caused when they painted the tanks at Plant 1.

Don informed the Board that the Master Meter on Compton Road had been mis-read so he was not able to give an accurate water loss for that area. Clay asked Don to perform a 2-4 day test to get a rough estimate.

Linda informed the Board that TCEQ was requiring all water systems to review their Drought Contingency Plan to see if any changes needed to be made & then to make those changes & re-approve the changes at the next meeting.

Linda presented the financials & informed the Board that the $6,000 CD at Central National Bank was about to renew unless the Board wanted to get the funds transferred to FNBBC. A motion was made to move the funds from the CD at Central Nat’l Bank to FNBBC. 2nd. Passed. Linda to call Central Nat’l to see what needs to happen & who needs to sign to accomplish this & will report back to Clay.

Clay said that he was going to talk with Jim Ditto regarding the grounds maintenance. He was going to ask Mr. Ditto to mow all the areas around the plant & the water building & to start round-uping the fence & gravel area. Right now Clay is performing this maintenance.

The next meeting will be on Wednesday, 11/14/18 at 6:00 p.m. at the Water Building.

Motion was made to adjourn.

Respectfully submitted,

Linda Brandon