**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**October 16, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Charlotte Miller, Chuck Raley & Jake Schmidt

Staff members present were Don & Linda Brandon

Guests Present: Johnny Tabor, Brad Berger, Nicole Ratliff, Joe Maley, Randall, Emily & Mallory Corley, Mackey Bounds, John Long & Lyndon Love

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 9/11/19 Monthly Meeting. 2nd. Passed.

Clay asked Randall Corley to address the Board. Mr. Corley explained that their family had owned the Herman Thiele tract of land for decades. Over the years they had lost their ag exemption & had since rented the pasture to Mackey Bounds who has been watering his cattle 6-7 months of the year for the past 3 years with ECWSC water. Evidently when the water main was being replaced a couple of years ago, Mr. Bounds asked the backhoe crew why he had never received a bill & was told that evidently some agreement had been made years ago regarding the water use. A ECWSC customer on McLennan Crossing called regarding standing water at the back of her property. When Donnie Bruce went out to check out the leak he found a very old torpedo meter that did not show up on any of the ECWSC maps. After some investigation, it was discovered to be an old ECWSC meter. Mr. Corley told the Board that he had called years ago & asked that meter be abandoned. Mr. Corley asked the Board what it would take to get the water turned back on at this time & would like to resolve this issue as fairly as possible. Clay said that the Board would need to get more information before they could make a decision & that they would get back with Mr. Corley with their decision.

Brad Berger asked the Board for some consideration of his $1215.57 water bill. Because of the frequent repairs on the line along James Flynn Road, he asked if it was possible for air in the line to cause the meter to spin? Tabor said that it is possible for air to cause the meter to spin as the air will go to the highest elevation or the 1st meter. Clay told Mr. Berger that the Board would discuss his situation & get back with him with their decision.

Nicole Ratliff asked the Board for the status of their meter request. Clay informed her that the Board is diligently working with PUC & North Bosque WSC to get the ECWSC CCN issue amended. Once both systems agree on a CCN map, the map will be sent to PUC for their approval. Tabor said that process will take not less than 90 days if PUC does not request any changes.

Tabor presented color CCN maps with 7 areas of disagreement between ECWSC & NBWSC. This issue was tabled for further discussion with NBWSC.

Tabor reported that B-Corp was finishing up on the Speegleville Road expansion. The new line has been pressure tested & the BAC-T sample passed. They will continue to clean up the area as the weather permits.

Tim reported that Ken Kanz was working to upgrade the wire size to the transfer switch so that the new backup generator can become operational.

Finalizing the amendments to Section F of the Tariff was tabled until all the Board members had time to read & discuss the changes.

Don reported to the Board that the owner of 4361 Cedar Rock Pkwy was in violation of the ECWSC Tariff & in violation of TCEQ regulations. The owner has set up & installed 2 RVs which violates one meter, one residence policy so therefore this becomes a Non-Standard Service. Since RVs have the ability to store water, TCEQ requires at a minimum that a RPZ (Reduced Pressure Zone Assembly) be installed between the ECWSC meter & the first RV. This will eliminate the possibility of back pressure and/or back siphonage. This RPZ must be tested annually by a recognized, licensed Backflow Prevention Assembly Tester (BPAT) & the results must be provided to ECWSC each year. Linda to send a certified letter to the owner informing them that they must complete a Non-Standard Service Agreement & get approval by the ECWSC Board as well as having the RPZ installed within 30 days of receipt of the letter.

A motion was made to approve the Financials as presented. 2nd. Passed.

The Board then went into Executive Session to discuss the Corley inactive meter issue.

The Board then resumed the regular meeting. A motion was made to ask Ms. Croft to write a letter to Mr. Corley informing him that ECWSC cannot currently accommodate a new meter for his property. ECWSC has a valid easement for his property & ECWSC is not willing to remove their line from his property that serves Steve Bearden. 2nd. Passed. If Mr. Bearden wants to move his meter from running through Mr. Corley’s property to ECWSC’s new line on McLennan Crossing, this would have to be done at Mr. Bearden’s expense.

A motion was made to approve a leak adjustment for #146—Berger, #171—Lyndon Love, #165—Lyndon Love, #128—Jacob Ray & #23 Will Dobie. 2nd. Passed.

Annie Robert’s request for financial help to pay her monthly water bill was tabled to the next meeting.

The next ECWSC Board meeting will be on 11/13/19 at 6 pm at the Water Building.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon