**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**January 16, 2019**

**Meeting Room at Water Plant at FM 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Chuck Raley & Charlotte Miller

Staff members present were Don & Linda Brandon

Guests Present: Beau Crook

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes of the 12/5/18 Meeting. 2nd. Passed.

Clay informed Beau Crook that ECWSC recently realized that their CCN was a Facilities Only CCN therefore ECWSC cannot provide the Crooks with a 2nd meter until their CCN is amended. Beau told the Board that he truly appreciated ECWSC’s cooperation throughout this ordeal. North Bosque WSC had not been cooperative. Beau offered to rescind his PUC complaint. Clay told Beau that if this CCN issue ever gets resolved, that ECWSC would be more than happy to work with the Crooks regarding their 2nd meter.

A motion was made to allow Clay to start the CCN Amendment process. 2nd. Passed.

The Board discussed the line improvement on FM 185 from Cattle Drive to the Landeros property. Due to the rains, the crew is still working on the clean-up & they have not asked for their final draw.

A decision on the Speegleville Road project was tabled until ECWSC can get further clarification from the attorney regarding their CCN issue.

A valve is to be installed along 185 to cut the water loss to the blue-top house. A motion was made to get bids to move the 2 meters that are currently up by the blue-top house down to 185 & then replace the service line from the main on 185 up to the house. 2nd. Passed.

Tim gave the Board an update on the portable generator that was purchased from The Motor Shop. The switch should be in by 3/1/19. The generator is set to be shipped on 4/29/19. HOTEC has to approve a cutback so that the generator does not feed back to HOTEC. Linda informed the Board that the down-payment & the first monthly payment have been made. Tim to get the dimensions for the slab so that it will be completed before the generator arrives. Chuck to check with a local contractor to see if he would be interested in pouring the slab.

Adam Goldenberg’s request for a new meter was tabled until the next meeting.

Clay asked Linda to send out requests for new easements from any customers that we do not currently have one on file.

Linda informed the Board that Morris Bronaugh on Cupp Road had moved into a nursing home several months ago & had asked Don to lock his meter to keep others from using his meter when he was not at home. He is now refusing to pay the monthly minimum. Clay asked Linda to send a letter to him informing him of the results of not paying his monthly bill.

A motion was made to approve a leak adjustment for Cory Westerfeld & Jason Compton. 2nd. Passed.

Linda Brandon presented the financials. A motion was made to accept the financials as presented. 2nd. Passed. A motion was made to hire Kendall Stone to prepare the 2018 Audit. 2nd. Passed.

Clay to sign the final loan servicing papers from CoBank turning the loan from a RLOC to a term loan on 1/31/2019. He will request the final withdrawal at that time also.

Linda to call James Smith at TRWA to ask for their help in preparing a Rate Study for ECWSC.

The next ECWSC Board Meeting will be on Wednesday, 2/13/19 at 6:00 pm at the Water Building.

A motion was made to adjourn. 2nd. Passed.

Respectfully submitted,

Linda Brandon