**Minutes of the Monthly Meeting of**

**EAST CRAWFORD WATER SUPPLY CORPORATION**

**January 10, 2018**

**Meeting Room at Water Plant at 185 @ Cattle Drive, Crawford, Texas**

Officers and Directors present were Clay Plemons, Tim Anderson, Chad Lewis & Charlotte Miller.

Staff members present were Don & Linda Brandon

Guest Present was David & Juanita Meyer, Marilee Kahler

Clay Plemons called the meeting to order & determined that a quorum was present.

A motion was made to approve the Minutes from the 1/10/18 meeting. 2nd. Passed.

Clay Plemons gave Juanita Meyer the opportunity to address the Board. She presented the Board with a copy of a Special Warranty Deed showing that Mrs. Helen Michalewicz conveyed both tracts of land on Shiloh Road to Juanita Meyer upon Mrs. Michalewicz’s death. This conveyance was done outside of the will. A motion was made to approve Juanita Meyer’s request for a meter as long as the meter is installed where it was located on the request form. If the meter is to be installed somewhere other than where it was requested, a new Request for Service Investigation will need to be completed. 2nd. Passed. Mrs. Meyer said that she had not received a copy of Tabor’s response. Linda Brandon to mail another copy to her.

Clay Plemons gave Marilee Kahler the opportunity to address the Board. She said that she was just there to check on the status of her new meter request for a new meter on Cupp Road. A motion was made to approve her new meter request. 2nd. Passed.

Johnny Tabor was unable to attend the Board Meeting as he had the flu; however, he sent a message announcing a Pre-Construction Meeting at his office on 1/17/18 at 4 pm to go over the plans for the Plant 1 improvements & sign the Notice to Proceed.

Clay informed the Board that Mark Breton was about to start the replacement of the 1 inch line from Plant 1 north down FM 185 to the Fisk property.

Chad Lewis signed the CoBank papers for an extension of the draw period of the loan until 10/31/2018 and increasing the loan amount from $750,000 to $825,000. Linda Brandon to deliver the original closing papers to David Carpenter of Carpenter & Croft, PLLC where they will complete their part of the closing papers and forward all the papers back to CoBank.

The Board discussed the inactive meter on Cupp Road (Oliver Farms). Linda Brandon to prepare a letter for Clay to sign & for Don Brandon to deliver to Fritz Matthies at his bank in McGregor giving him until 5 pm on 1/26/18 to reactivate the inactive meter. Failure to respond will result in the removal of this meter. In order to keep that meter from being pulled, the owners would need to pay the $6020 minus the installation fee & the membership fee.

Clay asked Don to pull the inactive meters & meter boxes on Speegleville Road, FM 185 (Kasparian’s old meter) & Anderson Lane a.s.a.p.

A motion was made to approve the new Meter Requests for Tyler Wallace & Chuck Raley. 2nd. Passed.

Matthew Gonzales had requested an estimate of the cost to move his meter closer to his home on Speegleville Road. This move is being necessitated because the county is taking part of his land in the expansion of Speegleville Road. A motion was made to approve his request to move his meter at his expense. 2nd. Passed.

Lyndon Love had requested to move one of his 2 meters on the land that he just purchased on FM 185. Mark Breton had given him an estimate of $650 to move this meter. A motion was made to approve Lyndon Love’s request to remove his meter at his expense. 2nd. Passed.

A motion was made to approve the financials as presented. 2nd. Passed.

The meter readers had notified Linda & Don that several customers had extremely high water bills due to pipes breaking during the recent extreme cold temperatures. A motion was made to allow Linda to apply the leak formula to:

 W. D. Fulp (#125)

 Lyndon Love (#151)

 Keenum Moseley (#203)

The next Board meeting will be on Wednesday, 2/14/18 at 6 p.m.

A motion as made to adjourn.

Respectfully submitted,

Linda Brandon